

**CIRCUIT COURT CIVIL SUMMONS**

**SUMNER COUNTY**

**STATE OF TENNESSEE  
18<sup>TH</sup> JUDICIAL DISTRICT**

\_\_\_\_ ORIGINAL  
\_\_\_\_ ALIAS  
\_\_\_\_ PLURIES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Plaintiff(s)**

vs. Case # \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Defendant(s)**

- Sumner County Sheriff (\$)
- Out of County Sheriff (\$)
- Secretary of State (\$)
- Commissioner of Insurance (\$)
- Private Process Server
- Certified Mail (\$ Attach Required Fees)

**TO THE ABOVE-NAMED DEFENDANT:** \_\_\_\_\_

You are hereby summoned and required to defend a civil action by filing your answer with the Clerk of the Court and serving a copy of your answer to the Complaint on the plaintiff’s attorney at the address below. Your defense must be made within thirty (30) days from the date this summons is served upon you, exclusive of the day of service. If you fail to defend this action by the above date, judgment by default can be rendered against you for the relief demanded in the complaint.

**Issued:** \_\_\_\_\_, 20 \_\_\_\_.

**KATHRYN STRONG, CLERK**

**By:** \_\_\_\_\_ **D.C.**

**ATTORNEY FOR PLAINTIFF**

**OR PLAINTIFF’S ADDRESS:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**TO THE DEFENDANT(S): NOTICE:** Pursuant to Chapter 919 of the Public Acts of 1980, you are hereby given the following notice: Tennessee law provides a ten thousand dollar (\$10,000) personal property exemption from execution or seizure to satisfy a judgment. If a judgment should be entered against you in this action and you wish to claim property as exempt, you must file a written list, under oath, of the items you wish to claim as exempt with the Clerk of the Court. The list may be filed at any time and may be changed by you thereafter as necessary; however, unless it is filed before the judgment becomes final, it will not be effective as to any execution or garnishment issued prior to the filing of the list. Certain items are automatically exempt by law and do not need to be listed. These include items of necessary wearing apparel (clothing) for yourself and your family and trunks or other receptacles necessary to contain such apparel, family portraits, the family Bible and school books. Should any of these items be seized, you would have the right to recover them. If you do not understand your exemption right or how to exercise it, you may wish to seek the counsel of a lawyer.

**CERTIFICATION (IF APPLICABLE)**

I, KATHRYN STRONG, Circuit Court Clerk, Sumner County, Tennessee, certify this to be a true and correct copy of the original Summons issued in this case.

**KATHRYN STRONG, CLERK**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_ **D.C.**



If you require assistance or modification due to a qualified disability, please contact the ADA Coordinator, Kim White at 615-451-6023.

**RETURN ON SERVICE OF SUMMONS**

I hereby certify and return that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I:

Served this Summons and Complaint/Petition on the following Defendant, \_\_\_\_\_  
\_\_\_\_\_ in the following manner: \_\_\_\_\_.

Failed to serve this Summons because \_\_\_\_\_ is not to be found  
in this County after diligent search and inquiry for the following reason(s): \_\_\_\_\_  
\_\_\_\_\_.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
DEPUTY SHERIFF/PROCESS SERVER

**RETURN ON SERVICE OF SUMMONS BY MAIL**

I hereby certify and return, that on the \_\_ day of \_\_\_\_\_, 20 \_\_, I sent, postage prepaid,  
by registered return receipt mail or certified return receipt mail, a certified copy of the summons and a  
copy of the complaint in the above-styled case, to the defendant, \_\_\_\_\_.  
On \_\_\_\_\_ I received the return receipt for said registered or  
certified mail, which had been signed by \_\_\_\_\_ on \_\_\_\_\_.  
Said return receipt is attached to this original summons and both documents are being sent herewith to  
the Circuit Court Clerk for filing.

By: \_\_\_\_\_  
PLAINTIFF, PLAINTIFF'S ATTORNEY  
OR OTHER PERSON AUTHORIZED BY  
STATUTE TO SERVE PROCESS

Sworn to and subscribed before me on this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public or \_\_\_\_\_ Deputy Clerk  
My Commission Expires: \_\_\_\_\_

**ATTACH  
RETURN RECEIPT  
HERE  
(IF APPLICABLE)**