

NOTICE OF SHORT MOTION 8:00 AM ZOOM HEARING REQUIREMENTS

- A minimum of ten (10) calendar days' notice is required for ALL short motion hearings.
- Every motion must include a notice of hearing stating that it will be heard by Zoom teleconference.
- Every Uncontested/Short motion must state that it will be heard between 8:00 a.m. and 9:00 a.m. and that a hyperlink to join the Zoom meeting will be available online at www.sumnercourts.com under the Uncontested/Short Motion Dockets. Counsel and self-represented parties are required to be available during the entire hour between 8:00 a.m. and 9:00 a.m. for all docketed Uncontested/Short motions.
- All motions served on a self-represented party must include the following language in the notice of hearing in bold typeface:

THIS MOTION WILL BE HEARD BY ZOOM TELECONFERENCE. TO PARTICIPATE IN THE HEARING YOU ARE REQUIRED TO OBTAIN THE ZOOM LINK AT WWW.SUMNERCOURTS.COM UNDER THE UNCONTESTED/SHORT MOTIONS TAB FOR CIRCUIT COURT. IF YOU DO NOT HAVE ACCESS TO A COMPUTER, TABLET OR SMART PHONE WITH A WORKING CAMERA, MICROPHONE AND SPEAKER YOU ARE REQUIRED TO FILE A STATEMENT TO THAT EFFECT WITH THE CIRCUIT COURT CLERK AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE HEARING .

- EXHIBITS: Each side shall email opposing counsel a scanned copy of every exhibit the side intends to introduce during the hearing. This email shall occur no later than the close of business (4:30 p.m.) two (2) business days before the hearing and must be copied to the court at filing.circuit@tncourts.gov. Please DO NOT send exhibits to the scheduling email or the Judicial Assistant. Failure to comply with this rule may result in your motion being stricken from the docket.
- Notice that a motion is being struck MUST be timely provided to both filing.circuit@tncourts.gov and scheduling.sumner.circuit@tncourts.gov.